

**OKLAHOMA STATE POLYGRAPH EXAMINERS BOARD
REGULAR MEETING**

**CLEET
2401 Egypt Road
Ada, OK 74820**

**Friday, April 19, 2024
10:00 AM**

Regular Meeting Minutes

MEMBERS PRESENT:

Jason Holt, Chairman
David Otwell, Vice Chairman
Shawn Ward, Secretary
Joel Franks, Member
Cliff Fielding, Member
Troy Morris, Pro Tempore Member

STAFF PRESENT:

Marcus Williams, Assistant Director
Janey Rowden, Chief of Staff
Breanna Atkeson, Admin. Tech. Sup.
Kaitlynne Green, Polygraph Secretary

ABSENT:

GUESTS:

Chris Edwards	Charles Denson
Jeremy Gore	Rey Vasquez
Todd Ward	Aaron McKey
Tammy Franks	Brian Exinia
Mark Drummond	Russ Higbee
David Milnes	Jason Stearns
Whitney Herzog	Aaron McKey

- 1. Call Meeting to Order**
Chairman Jason Holt convened the board meeting of the Polygraph Examiners Board at 10:00 a.m.
- 2. Roll Call**
Roll taken: (5) Five members were present representing a quorum. (1) One Pro Tempore member present for decisions relating to Complaint 2024-01.
- 3. Open Meeting Act Compliance**
Chairman Jason Holt verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.
- 4. Review, discussion, and possible action concerning the Minutes from the Board's January 19, 2024, regular meeting.**
Action Taken: Vice-Chairman David Otwell made a motion to approve the regular meeting minutes. Member Joel Franks made the motion to second. Chairman Jason Holt voted yes.

Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 5-0.

Assistance Director Marcus Williams arrived at 10:01 a.m. and left at 10:08 a.m.
Chris Edwards left at 10:05 a.m. and returned at 10:09 a.m.

5. Review, discussion, and possible action concerning Intern Specification Review(s) / Applications for licensure / Late Renewal(s) / Applications for licensure by reciprocity.

A. Charles Denson – Midwest City PD (Sponsor – Greg Wipfli) Completed Polygraph intern application online October 8, 2022. Will complete Texas Polygraph School November 12, 2023.

Action Taken: Vice Chairman David Otwell made a motion to approve 5 specification exams for a total of 36 exams. Member Joel Franks made the motion to second. Chairman Jason Holt voted yes. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 5-0.

B. Brian Exinia – OSBI (Sponsor – Mark Drummond) Completed Polygraph School at Northeast Counterdrug Training Center – Polygraph Training Program 8/4/2023. Testing done by Shawn Ward 8/17/2023 – Passed.

Action Taken: Member Joel Franks made a motion to approve 12 specification exams for a total of 12 exams. Secretary Shawn Ward made the motion to second. Chairman Jason Holt voted yes. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 5-0.

C. Jeremy Gore – El Reno Police Department (Sponsor – Todd Ward) Completed Polygraph School at Northeast Counterdrug Training Center – Polygraph Training Program 11/13/2023. Testing done by David Otwell 11/13/2023 – Passed.

Action Taken: Vice Chairman David Otwell made a motion to approve 6 specification exams for a total of 10 exams. Member Joel Franks made the motion to second. Chairman Jason Holt voted yes. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 5-0.

D. Noah Ellis – Lawton Police Department (Sponsor – Joe Shoemake) completed Polygraph School at Texas Department of Public Safety Law Enforcement Polygraph School – Polygraph Training Program 3/15/2024. Testing done by David Otwell 3/18/2024 – Passed.

Action Taken: Vice Chairman David Otwell made a motion to approve Intern License application. Secretary Shawn Ward made the motion to second. Chairman Jason Holt voted yes. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 5-0.

Agenda Item 5E was tabled at approximately 10:48 a.m. and the Board moved onto Agenda Item 7 and Agenda Item 8 and then moved back to Agenda Item 6 at approximately 10:53 a.m. Both David Otwell and Joel Franks removed themselves from the meeting room at approximately 10:53 a.m. having recused from decisions relating to Complaint 2024-01. Cliff Fielding was also recused from decisions relating to Complaint 2024-01 as the Review Board member. The Board then moved back to Agenda Item 5E with David Otwell and Joel Franks still absent. The Board proceeded back to Agenda Item 7 at approximately 11:27 a.m. as David Otwell and Joel Franks rejoined the meeting room and the meeting at this time.

E. Chris Edwards – Oklahoma License # 220 expired 12/31/2021.

Expired License Application: Received online application on 1/16/2024. Has taken polygraph continuing education in 2021, 2022 and 2023.

Action Taken: Secretary Shawn Ward made a motion to table and place in conjunction with hearing. Pro Tempore Member Troy Morris made the motion to second. Chairman Jason Holt voted yes. Secretary Shawn Ward voted yes. Pro Tempore Member Troy Morris voted yes. Motion carried 3-0.

6. **Review, discussion, and possible action regarding Complaint 2024-01.**

Action Taken: Secretary Shawn Ward made a motion to accept the review panels recommendation to file formal complaint and notice of hearing and wait on whether to forward information to the District Attorney’s office until after hearing. Pro Tempore Member Troy Morris made the motion to second. Chairman Jason Holt voted yes. Secretary Shawn Ward voted yes. Pro Tempore Member Troy Morris voted yes. Motion carried 3-0.

7. **Public Comments**

No public comments were made when Item was brought up after 5D.

When the Board came back to Agenda Item 7 for public comments Chris Edwards addressed the Board. He thanked the Board and took responsibility for the oversight of his license expiring. He also knows he should have updated his address in the time frame.

8. **New Business, if any. The reference is 25 O.S. §311(A)(10) and provides that “new business” means “any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting.”**

No action taken.

9. **Adjournment**

Action Taken: Vice-Chairman David Otwell made a motion to adjourn. Member Joel Franks second. Chairman Jason Holt voted yes. Vice Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Member Cliff Fielding voted yes. Motion carried 5-0.

Secretary Shawn Ward adjourned the meeting at 11:32am.